

WEST MIDLANDS COUNTY COUNCIL ACT 1980 – SECTION 39

To: Birmingham City Council – Notice of intended erection and use of a stand for the accommodation of more than 20 persons at:

Please note: This application incurs a fee which is commensurate with the City Council’s required involvement.

<p>1. SITE LOCATION</p> <p>.....</p> <p>..... POST CODE:</p>

<p>2. DESCRIPTION OF STRUCTURE TO BE ERECTED</p> <p>.....</p> <p>.....</p> <p>(a) Number of persons to be accommodated (b) Period for which structure is to remain erected</p>

<p>3. FULL NAME OF PERSON WHO IS TO ERECT THE STAND [CONTRACTOR]</p> <p>APPLICANT’S CODE (if known) <input style="width: 150px; height: 20px;" type="text"/></p> <p>NAME:</p> <p>ADDRESS:</p> <p>.....</p> <p>POST CODE:</p> <p>TEL. NO:</p> <p>FAX. NO:</p> <p>EMAIL:</p>	<p>4. NAME AND ADDRESS OF PERSON SUBMITTING THIS NOTICE [IF DIFFERENT FROM (3)]</p> <p>NAME:</p> <p>ADDRESS:</p> <p>.....</p> <p>POST CODE:</p> <p>TEL. NO:</p> <p>FAX. NO:</p> <p>EMAIL:</p>
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<p>5. DESIGNER</p> <p>NAME:</p> <p>ADDRESS:</p> <p>..... POST CODE:</p> <p>TEL. NO: FAX NO:</p>
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6. ANTICIPATED START DATE _____ [commencement of erection].

<p>7. PLANNING INFORMATION</p> <p>You may be required to submit a prior notification to decide if Planning permission or a license is required for your proposals.</p> <p>Have you checked whether Planning permission is required for the proposed work(s)?</p> <p>a) Does the proposal require Planning Permission, or prior notification? Y/N</p> <p>b) If YES, has Planning Permission been granted? Y/N PA ref. No.</p> <p>Have you checked whether a Public Entertainment License is required for the proposal?</p> <p>c) Does the proposal require a license? Y/N</p> <p>d) If YES, has the license been given? Y/N</p>
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8. NAME OF OWNER/OCCUPIER OF ADJACENT BUILDING(S) ONLY. [Where applicable]

NAME:	NAME:
ADDRESS:	ADDRESS:
.....
POST CODE:	POST CODE:

9. IN ACCORDANCE WITH THE REQUIREMENTS OF THE ACT PLEASE INDICATE BY TICKING BOXES. NOTIFICATION HAS BEEN SENT TO:-

i. Fire Authority

TO BE COMPLETED IN ALL CASES

DECLARATION

I hereby deposit a Section 39 Notice in accordance with the requirements of the West Midlands County Council Act 1980.

The submission of a Section 39 Notice requires the Local Authority to assess the submitted proposal. The assessment incurs a fee depending on the City Council's involvement and will be based on the current hourly rate.

Please provide full contact details of where the invoice should be forwarded to:

Name: Address:
..... Post Code

Tel. No: Email Address :

Signed: Date:

Print Name:

<p align="center">ACIVICO (BUILDING CONSULTANCY) DIRECT TELEPHONE NUMBERS: 0121 675 7006 EMAIL ADDRESS: bcdsurveyingservices@acivico.co.uk Web Address: www.acivico.co.uk</p>

ADDITIONAL NOTES

- Note 1: This Notice should be submitted no later than 5 weeks prior to the intended start date.
- Note 2: Should no notice be received from the Local Authority on the expiry of 5 weeks from submission of this Notice, the work(s) shall be deemed to be approved.
- Note 3: This notice should be returned to:

Acivico (Building Consultancy) Ltd, Birmingham Accounts Team, PO Box 17212, Louisa House, Quay Place, 92-93 Edward Street, Birmingham B2 2AQ
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- Note 4: Should you require assistance with regard to the completion of this Notice, please contact the Commercial Services Administration Team.
- Note 5: Acivico (Building Consultancy) Ltd is a wholly owned company by Birmingham City Council. Company Registration No: 07918763.
- Note 6: Your information will only be used by Acivico for the purposes that it has been supplied for. We have a responsibility to share information with organisations that are charged with detection and prevention of fraud.

PLEASE NOTE: Failure to comply with the legislation under the West Midlands County Council Act 1980 may result in you being fined up to £500.00. (Please note this fine is changeable without prior notice).

OFFICE USE ONLY
Registered: Ref. No: 2019/ _____ / _____
Ints: _____ Date: _____